EEPC INDIA

VANIJYA BHAVAN (1ST FLOOR)
INTERNATIONAL TRADE FACILITATION CENTRE
1/1, WOOD STREET, KOLKATA-700 016
TELEPHONE: 91-33-22890651/52/53
FAX: 91-33-22890654, E-MAIL: eepcho@eepcindia.net
URL: www.eepcindia.org
CIN: U51900WB1955NPL022644

NOTICE

To
ALL MEMBERS OF EEPC INDIA

Re: **71st Annual General Meeting of EEPC India**

NOTICE is hereby given to all the members that the 71st Annual General Meeting of EEPC India will be held on Tuesday, the 29th September, 2026 at 12.00 Noon (IST) for the transaction of the following businesses through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM") in conformity with the regulatory provisions and Circulars issued by the Ministry of Corporate Affairs, Government of India in the matter. The venue of the meeting shall be deemed to be the Registered Office of the Company at Vanijya Bhavan (1st floor), 1/1 Wood Street, Kolkata – 700 016.

ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Financial Statements of EEPC India for the financial year ended 31st March, 2026 and the Reports of the Working Committee ('the Board') and the Auditors thereon.

2. To place on record names of the members elected to the Working Committee in place of those retiring by rotation or ipso facto ceased to be a member of the Working Committee.

3. To consider and, if thought fit, to pass with or without modification the following resolution which will be proposed as an Ordinary Resolution: -

   "**RESOLVED THAT** pursuant to the provisions of Section 142 of the Companies Act, 2013, the remuneration of M/s. Ranjit Jain & Co., Chartered Accountants having Firm Registration Number 322505E, Statutory Auditors of the Company, for the conduct of audit for the financial year 2026-2027 may be mutually agreed between the Working Committee of EEPC India and the Auditors"

By Order of the Working Committee
For **EEPC India**

Place: Kolkata
Date: 11th September, 2026

Sd/-
ADHIP MITRA
Executive Director & Secretary
DIN: 10684740

NOTES:

1. In view of the Ministry of Corporate Affairs (MCA) General Circular Nos.14/2020 dated 8th April, 2020, 17/2020 dated 13th April, 2020, 20/2020 dated 5th May,2020, 02/2021 dated 13th January,2021, 02/2022 dated 5th May,2022, 10/2022 dated 28.12.2022, 09/2023 dated 25.09.2023, 09/2024 dated 19.09.2024 and the latest being 03/2025 dated 22.09.2025 has allowed the Companies to conduct the AGM through Video Conferencing (“VC”) or Other Audio Visual Means (“OAVM”) till further orders. In accordance with, the said circulars of MCA and applicable provisions of the Act, the 71st Annual General Meeting of EEPC India shall be conducted through VC / OAVM. National Securities Depositories Limited (‘NSDL’) will be providing facility for voting through remote e-voting, for participation in the AGM through VC / OAVM facility and e-voting during the AGM. The procedure for participating in the meeting through VC / OAVM is explained at **Note No. 6** below and is also available on the website of the Company at www.eepcindia.org .

2. Members may please note that the facility for voting through polling paper shall also be made available at the 71st Annual General Meeting. Ordinary Members and Associate Members who satisfy the conditions prescribed under Article 12.1(a) of the Articles of Association of EEPC INDIA, and attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through polling paper.

3. A member shall not be entitled to appoint any other person as his/her proxy unless such other person is also a member of EEPC India. Since, this AGM will be held in accordance with the Circulars through Video Conferencing (“VC”) / Other Audio-Visual Means (“OAVM”), the facility for appointment of Proxies by the Members is not available and hence the Proxy Form and Attendance Slip including Route Map are not annexed to this Notice.

4. Authorised representatives of Ordinary Members and Associate Members intend to attend the Meeting are requested to send, in advance, a scanned certified true copy (in PDF/JPEG format) of the Board Resolution/Authorisation Letter authorising their representative to attend and vote on their behalf at the Meeting, by email to **eepcho@eepcindia.net**.

5. **Electronic Dispatch of Notice and Annual Report and Process for Registration of Email ID for Obtaining Copy of Annual Report:**

   a. In accordance with, the General Circular No. 20/2020 dated 5th May, 2020 issued by MCA, owing to the difficulties involved in dispatching of physical copies of the financial statements (including Report of Board of Directors, Auditor's report or other documents required to be attached therewith), such statements including the Notice of the 71st Annual General Meeting of EEPC India inter alia indicating the process and manner of e-voting is being sent to all the members to the email IDs registered with EEPC India. However, the votes of only the ordinary members and associate members satisfying the conditions prescribed under Article 12.1(a) of Article of Association of EEPC INDIA will be valid.

   b. We urge members to support our commitment to environmental protection by choosing to receive the communication from EEPC India through email. For members who have not updated/registered their email addresses with EEPC India are requested to update/register their email addresses by writing to EEPC India at **eepcho@eepcindia.net** along with the copy of the signed request letter mentioning the name and address of the Member, a self-attested copy of the PAN card, and a self-attested copy of any document evidencing the Member's address (e.g.: Telephone Bill, Electricity Bill). Upon registration/updation of their e-mail addresses, Members will be able to receive the Annual Report for 2025-26, along with the Notice of the 71st Annual General Meeting (AGM), instructions for participation in the AGM through Video Conferencing (VC)/Other Audio-Visual Means (OAVM), and instructions for remote e-voting, in electronic mode. In case of any queries or difficulties in registering/updating their e-mail addresses, Members may write to **eepcho@eepcindia.net.**

   c. Members may please note that the Notice of 71st Annual General Meeting of EEPC India along with Annual Report for the financial year 2025-26 will also be available at EEPC India website **www.eepcindia.org** and on the website of NSDL at www.evoting.nsdl.com. The Physical copies of the aforesaid documents will also be available at all the offices of EEPC India for inspection during normal business hours on working days. Also, the printed copies of the same will be made available on specific requisition.

6. **Procedure for Attending the AGM through VC/OAVM and Voting:**

   a. Ordinary Members and Associate Members who satisfy the conditions prescribed under Article 12.1(a) of the Articles of Association of EEPC INDIA and wish to attend the 71st AGM through VC / OAVM are requested to login to the e-voting system of NSDL at https://www.evoting.nsdl.com/ under 'Shareholder / Member - Login' by using their remote e-voting user ID and password. Thereafter, click on the link appearing under 'Join Meeting' against the Electronic Voting Event Number ('EVEN') of EEPC India.

      Ordinary Members and Associate Members who satisfy the conditions prescribed under Article 12.1(a) of the Articles of Association of EEPC INDIA and who do not have their user ID and password for remote e-voting or have forgotten their user ID and / or password may retrieve the same by following the instructions given under **# 8[A]** below. Further Members can also use the OTP based login for logging into the e-voting system of NSDL.

      Associate Members, other than those referred to above, who wish to attend the Meeting may do so by accessing the Meeting through the link provided separately to them by NSDL.

   b. For convenience of the Members and proper conduct of AGM, Members can login and join at least 15 (fifteen) minutes before the time scheduled for the AGM and shall be kept open throughout the proceedings of AGM.

   c. Members who need assistance before or during the AGM with use of technology, can: -

      - Send a request at **evoting@nsdl.com** or call at: **022-48867000;**
      - Contact Mr. Amit Vishal, Vice President or Ms. Pallavi Mhatre, Deputy Vice President, NSDL, Trade World, 'A' Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai- 400 013 at the designated email IDs: **evoting@nsdl.com or amitv@nsdl.com or pallavid@nsdl.com ;**

   d. Members are requested to login to the NSDL e-voting system using their laptops / desktops / tablets with stable Wi-Fi or LAN connection for better experience. Members logging in from mobile devices or through laptops /

desktops / tablets connecting via mobile hotspot or with low bandwidth, may experience audio / video loss due to fluctuation in their respective network.

e. Members attending the AGM through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.

7. Procedure to raise Questions / seek clarifications:

a. As the AGM is being conducted through VC / OAVM, for the smooth conduct of proceedings of the AGM, Members are encouraged to express their views / send their queries in advance mentioning their name of the organisation, Membership number, email id, mobile number at **eepcho@eepcindia.net.** Relevant Questions / queries received by the Company till 5.00 p.m. on Monday, 21st September, 2026 shall only be considered and responded during the AGM.

b. Members who would like to express their views or ask questions during the AGM may register themselves as a speaker by visiting the link **https://www.evoting.nsdl.com** from 10.00 a.m. on Thursday, 24th September, 2026 till 5.00 p.m. on Saturday, 26th September, 2026.

c. EEPC India reserves the right to restrict the number of questions and number of speakers, as appropriate for smooth conduct of the AGM.

8. Remote E-Voting and E-Voting During the 71st Annual General Meeting [Voting through electronic means by Ordinary Members and Associate Members satisfying the conditions prescribed under Article 12.1(a) of Article of Association of EEPC INDIA]:

Pursuant to provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time and the Secretarial Standard on General Meeting (SS2) issued by The Institute of Company Secretaries of India, EEPC India is pleased to offer remote e-voting facility (facility to cast vote prior to the AGM) and also e-voting during the 71st Annual General Meeting to such Ordinary Members and Associate Members who satisfy the conditions prescribed under Article 12.1(a) of the Articles of Association of EEPC INDIA to exercise their right to votes electronically on all the resolutions set forth in the Notice convening the 71st Annual General Meeting to be held on Tuesday, the 29th September, 2026 at 12.00 Noon.

Ordinary Members and Associate Members who satisfy the conditions prescribed under Article 12.1(a) of the Articles of Association of EEPC INDIA and who have cast their votes by remote e-voting prior to the AGM may participate in the AGM; however, they shall not be entitled to cast their vote again during the AGM.

Ordinary Members and Associate Members who satisfy the conditions prescribed under Article 12.1(a) of the Articles of Association of EEPC INDIA, who attend the AGM and have not cast their votes through remote e-voting, shall be entitled to cast their votes during the AGM either through the e-voting facility provided for this purpose or by Polling Paper.

Associate Members who do not satisfy the conditions prescribed under Article 12.1(a) may participate in the AGM but shall not have voting rights.

The Working Committee ('the Board') of EEPC India has engaged the services of National Securities Depository Limited (NSDL) to provide e-voting facility. The Working Committee of EEPC India ('the Board') has appointed **Mr. Rohit Kejriwal, Practicing Chartered Accountant (Membership No.305751),** as the Scrutinizer to scrutinize the e-voting for this purpose.

The e-voting facility is available at the link **https://www.evoting.nsdl.com**

The remote e-voting facility will be available during the following voting period:

Commencement of remote e-voting	End of remote e-voting
24th September, 2026 at 10.00 a.m.	**28th September, 2026 at 5.00 p.m.**

Please read the following instructions to exercise your vote:

[These details and the instructions form an integral part of the Notice for the 71st Annual General Meeting to be held on **Tuesday, 29th September, 2026 at 12.00 Noon]**

[A]. Instructions for Remote E-Voting (Applicable only to Ordinary Members and Associate Members satisfying the conditions prescribed under Article 12.1(a) of the Articles of Association of EEPC INDIA)

The details of the process and manner for remote e-voting are explained below:

I. Open the attached PDF file "**e-Voting.pdf**" giving your membership code as password, which contains your "User ID" and "Password for e-voting". Please note that the password is an **'Initial Password'.**

II. Open the internet browser and type the following URL. **https://www.evoting.nsdl.com**

III. Click on members –**Login**

IV. Insert User ID and Password as initial password stated in (I) above. Click on **'Login'** and also insert the verification code as shown on the screen.

V. The Password change menu will appear on your screen. Change to new Password of your choice, making sure that it contains a minimum of 8 digits or characters or a combination of the two. Please take utmost care to keep your password confidential.

VI. If you are unable to retrieve the 'initial password' or have forgotten your password, you may send an e-mail requesting for password at **evoting@nsdl.com,** mentioning your name of organisation and membership number.

VII. Alternatively, Ordinary Members and Associate Members who satisfy the conditions prescribed under Article 12.1(a) of the Articles of Association of EEPC INDIA may use the OTP (One-Time Password)-based login facility to cast their votes through the e-voting system of NSDL, provided their e-mail address and/or mobile number is registered with EEPC India.

VIII. Once the e-voting home page opens, click on **e-voting> Active E-voting Cycles/VC or OAVM.**

IX. Select the EVEN (E-Voting Event Number) of EEPC INDIA (the number is provided in this document). Once you enter the number, the **'Cast Vote'** page will open. Now you are ready for e-voting.

X. Cast your vote by selecting your favored options and click **'Submit'**. Thereafter click **'Confirm'** when prompted. Please note that once your vote is cast on the selected resolution, it cannot be modified. Thereafter, the message **'Vote cast successfully'** will be displayed. Note: Once your vote is cast on the selected resolution, it cannot be modified

Notes: -

a. Corporate and institutional members are required to send a scanned copy (in PDF/JPEG format) of the relevant Board Resolution / appropriate authorisation, with the specimen signature(s) of the authorised signatory(ies) duly attested, to the Scrutinizer through e-mail at **rohitkejriwal@yahoo.co.in** with a copy marked to NSDL's e-mail ID **evoting@nsdl.com.** Corporate and institutional members can also upload their Board Resolution / Power of

Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login

b. In case of any queries/grievance, you may refer the Frequently Asked Questions (FAQs) for members and e-voting user manual for members available under the Downloads section of NSDL's e-voting website **https://www.evoting.nsdl.com**. You can also mail your queries at NSDL, by sending an email to **evoting@nsdl.com** Or call at.: **022-48867000;**

c. You can also update your mobile number and email id in the user profile details of the folio which may be used for sending future communications(s)

d. The remote e-Voting period commences on 24th September, 2026 (10.00 a.m.) and ends on 28th September, 2026 (05.00 p.m.).

[B]. Instructions for e-voting during the AGM (Applicable only to Ordinary Members and Associate Members satisfying the conditions prescribed under Article 12.1(a) of the Articles of Association of EEPC INDIA)

I. The procedure for e-voting during the 71st Annual General Meeting is the same as mentioned above for remote e-voting.

II. The aforesaid facility shall be available only to those Ordinary Members and Associate Members who satisfy the conditions prescribed under Article 12.1(a) of the Articles of Association of EEPC INDIA, who are present at the AGM and who have not cast their votes through remote e-voting prior to the AGM. Members who have already cast their votes through remote e-voting shall not be entitled to cast their votes again during the AGM.

[C]. General Information

I. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the **'Forgot User Details/Password?'** or **'Physical User Reset Password?'** option available on **www.evoting.nsdl.com** to reset the password.

II. The Working Committee of EEPC India ('the Board') has appointed **Mr. Rohit Kejriwal, Practicing Chartered Accountant (Membership No.305751),** as the Scrutinizer, to scrutinize the entire e-voting process of 71st Annual General Meeting in a fair and transparent manner and to declare the final result for each of the Resolutions forming part of the Notice of the 71st Annual General Meeting.

III. The Scrutinizer shall, within a period not exceeding three working days from the conclusion of the e-voting, unlock the votes in the presence of at least two witnesses, not in the employment of EEPC India make a Scrutinizer's Report of the votes cast in favor of or against, if any, forthwith to the Chairman of EEPC India or a person authorised by him in writing.

IV. The results declared along with the Scrutinizers' Report shall be placed on EEPC India website **www.eepcindia.org** and on the website of NSDL within 2 days of the passing of the resolutions at the 71st Annual General Meeting of EEPC India.

All documents referred to in the accompanying Notice and the Statement pursuant to Section 102 of the Companies Act, 2013, will be available for inspection at the registered office of EEPC India during business hours on all working days up to the date of the 71st Annual General Meeting.

By Order of the Working Committee
For **EEPC India**

Place: Kolkata
Date: 11th September,2026

Sd/-
ADHIP MITRA
Executive Director & Secretary
DIN: 10684740