

**OFFICE ORDER**

June 30, 2025

To  
All Employees of EEPC India:

Pursuant to the guidelines for Preventing Sexual Harassment at Workplace, an Internal Complaint Committee, as per statute, is reconstituted to look into all types of sexual harassment cases and help in bringing them into an amicable conclusion.

**Members of Internal Complaint Committee are given below:-**

**Presiding Officer** : Ms. Jaya Basu

**Names of 12 Officers & staff of the Council:-**

1. Mr. Adhip Mitra
2. Dr. Rajat Srivastava
3. Ms. Muroti Chatterjee
4. Ms. Pallavi Saha
5. Ms. Neetu Singh
6. Mr. Sunny Bose
7. General Secretary of AIEEPCEA (presently Mr. Krishno Ganguly) - ex-officio member
8. Ms. Sangeeta Oak
9. Ms. Saraswathi
10. Ms. Manisha Pundir
11. Regional Director of NR or WR or SR (depending on where the case arises)- as ex-officio member
12. Ms. Swati Gautam, representing NGO, Kolkata

Henceforth, the above committee are being entrusted and empowered to enquire into all such cases and bring a suitable solution to them. This will be effective with immediate effect.

  
**(Adhip Mitra)**  
**Executive Director & Secretary**

CIN : U51900WB1955NPL022644

**Regd. and Head Office** : Vanija Bhavan (1st Floor), International Trade Facilitation Centre, 1/1 Wood Street, Kolkata 700 016, India  
Tel 91 33 2289 0651/52/53 email eepcho@eepcindia.net website www.eepcindia.org

**H.O. (Cell)** : Vandhna (4th Floor), 11 Tolstoy Marg, New Delhi 110 001, India Tel 91 11 2335 3353, 2371 1124/25 email eepcto@eepcindia.net

**Regional Offices** : Chennai • Kolkata • Mumbai • New Delhi **Sub-Regional Offices** : Ahmedabad • Bangalore • Jalandhar