

Important Notice

To All Members

Monthly Export Returns

The revised format for submitting the Monthly Export Returns to the Council is furnished below. Member firms are requested to submit their Export Returns regularly every month to the Council as per revised format.

1. Name of the Exporter :
2. Category of Exporter : SSI/SIA/Merchant/Export House
3. Nature of Export : Direct/Indirect
4. Reporting Month :
5. IE Code No. :
6. PAN No. :
7. State Code No. :
8. **A. Export Performance** :

ITC HS Code No.	Item/Service	Country of Export	Export during the month		Cumulative export during the year from 1st April to end of the reporting month	
			Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US\$ '000	Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US\$ '000

B. Deemed Exports :

ITC HS Code No.	Item/Service	Name of Indian Project	Export during the month		Cumulative export during the year from 1st April to end of the reporting month	
			Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US\$ '000	Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US\$ '000

C. Export Contracting Position :

ITC HS Code No.	Item/Service	Country of Export	New order secured during the month		Outstanding export orders position as on end of the reporting month	
			Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US\$ '000	Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US\$ '000

Note : Export Returns (**Including Nil Returns**) of the reporting month are to be submitted positively by the **10th of the next month** to Head Office, Engineering Export Promotion Council, World Trade Centre, 14/1B, Ezra Street (3rd Floor), Kolkata 700 001 with a copy to respective Regional Office of the Council where the member-firm has been enrolled.

STATE CODES

All the exporters are required to indicate the state of origin of their export product in their shipping bills. For this purpose the following codes are to be utilised :

Code No.	Name of the State	Code No.	Name of the State	Code No.	Name of the State	Code No.	Name of the State
01	Assam	16	Orissa	39	Chandigarh	70	Madhya Pradesh
02	Meghalaya	17	Sikkim	44	Jammu & Kashmir	71	Chattisgarh
03	Mizoram	18	Tripura	46	Himachal Pradesh	80	Andhra Pradesh
06	Bihar	19	Andaman & Nicobar	50	Rajasthan	84	Karnataka
07	Jharkhand	20	Uttar Pradesh	54	Gujarat	89	Lakshadweep
09	Arunachal Pradesh	21	Uttaranchal	60	Maharashtra	90	Tamil Nadu
10	West Bengal	29	Delhi	67	Daman & Diu	96	Kerala
14	Nagaland	30	Punjab	68	Goa	99	Pondicherry
15	Manipur	34	Haryana	69	Dadra & Nagar Haveli		

Important Notice

Attention : All Members of the Council Membership details of EEPC Members

Members are requested to furnish the following details as per prescribed Form for updating the membership data.

Name of the Organisation :	
IEC Code :	
Membership Code No. :	
RCMC Membership No. :	
Issue Date (mm/dd/yyyy) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Expiry Date (mm/dd/yyyy) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Contact Details	Registered Office	Factory	Branches
Door No./House No.			
Street/Road			
City			
State			
Pin Code			
Phone (with STD Code)			
Fax (with STD Code)			
E-mail			
Website			
Contact Person			
Designation			

Year of Establishment (mm/dd/yyyy) :	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Type of Organization (please tick) :	PROPRIETORSHIP/PARTNERSHIP/PRIVATE LTD./HUF
Exporter Type (please tick) :	MERCHANT EXPORTER/MFG. EXPORTER/STAR TRADING HOUSE/ SUPER STAR TRADING HOUSE/INSTITUTION/ANY OTHER
Primary Panel (in which you are enrolled) :	
Additional Panel (if any) :	
Quality Certification, if any (ISO/QS/EMS etc.) :	
Export Product/Items (please be specific) : If necessary please enclose separate sheet	
Whether interested to receive Enquiries/Tender information by E-mail :	Yes/No (If Yes, kindly provide to which E-mail address it has to be sent)
Address at which your EEIB copy should be mailed :	Registered Office <input type="checkbox"/> Factory <input type="checkbox"/> Other (details) <input type="checkbox"/>

You are requested to submit the above Form duly filled in **within next 7 days** to : Shri S. Rajagopalan, Deputy Director, EEPC, World Trade Centre (3rd Floor), 14/1B, Ezra Street, Kolkata 700 001 or E-mail : eepcho@eth.net. Please ignore this, if already submitted.