

Government of India
Ministry of Commerce & Industry
Office of the Zonal Jt. Director General of Foreign Trade

4, Esplanade East, Kolkata - 700 069

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Dated 1st March, 2006

Sub : Mention of Section in the applications and other correspondences

It has been found that while submitting hard copy of the licence applications and other correspondences in the R&I Section, correct Section to which it relates is not mentioned by applicants. Because of this, licence applications as well as correspondences do not reach in the correct Section in many cases leading to delays.

Accordingly, it is advised that correct Section of this office may be mentioned while submitting licence applications or other correspondences.

The division of work among the Sections along with product code as well as product items are as follows :

Type	Section	Product Code	Product Items
DEPB			
1.	DEPB-I	61	Engineering
		83	Electronics
2.	DEPB-II	62	Chemicals & Allied products
		63	Plastics
		66	Fish & Fish products
		89	Textiles
3.	DEPB-III	64	Leather & Leather products
		65	Sports Goods
		67	Food products
		90	Miscellaneous products
ADVANCE LICENCE			
4.	ALS-A	61	Engineering
		83	Electronics
5.	ALS-C	No norm	Application under para 4.7
		61	Engineering
		83	Electronics

Type	Section	Product Code	Product Items
6.	ALS-E1	62	Chemicals & Allied products
		63	Plastics
		64	Leather and Leather products
		68	Handicrafts
		90	Miscellaneous products
		70	Tobacco & Tobacco products
		78	Coir products
7.	ALS-E2	65	Sports Goods
		66	Fish & Fish products
		67	Food & Food products
		71, 73, 74 & 89	Textiles
		69	Cashew Karnals
8.	ALS-G	No norm	Application under para 4.7
		Same as ALS-E1 & ALS-E2	Same as ALS-E1 & ALS-E2
		99	Gem & Jewellery products
9.	AU & EPCG		EPCG Licence & Import Licence for negative/restricted items.
10.	REP		Deemed Export, Duty Draw-back, Refund of Terminal Excise Duty
11.	Status		Status Certificate, DFCE for Status Holders, Target Plus Scheme
12.	EFC		Export Licence, Vishesh Krishi Upaj Yojana, Served from India Scheme

Sd/-

(MANOJKUMAR)

Zonal Jt. Director General of Foreign Trade