Important Notice

To All Members

Monthly Export Returns

The format for submitting the Monthly Export Returns to the Council is furnished below. Member firms are requested to submit their Export Returns regularly every month to the Council as per this format.

1. Name of the Exporter   :
2. Category of Exporter   : SSI/SIA/Merchant/Export House
3. Nature of Export   : Direct/Indirect
4. Reporting Month   :
5. IE Code No.   :
6. PAN No.   :
7. State Code No.   :
8. **A. Export Performance**   :

ITC HS Code No.	Item/Service	Country of Export	Export during the month		Cumulative export during the year from 1st April to end of the reporting month	
			Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US$ '000	Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US$ '000

B. Deemed Exports   :

ITC HS Code No.	Item/Service	Name of Indian Project	Export during the month		Cumulative export during the year from 1st April to end of the reporting month	
			Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US$ '000	Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US$ '000

C. Export Contracting Position :

ITC HS Code No.	Item/Service	Country of Export	New order secured during the month		Outstanding export orders position as on end of the reporting month	
			Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US$ '000	Qty. (M/T)/ Unit	FOB Rs. in Lakhs/ US$ '000

Note : Export Returns **(Including Nil Returns)** of the reporting month are to be submitted positively by the **10th of the next month** to Head Office, Engineering Export Promotion Council, Vanijya Bhavan (1st Floor), International Trade Facilitation Centre, 1/1 Wood Street, Kolkata 700 016 with a copy to respective Regional Office of the Council where the member-firm has been enrolled.

STATE CODES

All the exporters are required to indicate the state of origin of their export product in their shipping bills. For this purpose the following codes are to be utilised :

Code No.	Name of the State	Code No.	Name of the State	Code No.	Name of the State	Code No.	Name of the State
01	Assam	16	Orissa	39	Chandigarh	70	Madhya Pradesh
02	Meghalaya	17	Sikkim	44	Jammu & Kashmir	71	Chattisgarh
03	Mizoram	18	Tripura	46	Himachal Pradesh	80	Andhra Pradesh
06	Bihar	19	Andaman & Nicobar	50	Rajasthan	84	Karnataka
07	Jharkhand	20	Uttar Pradesh	54	Gujarat	89	Lakshadweep
09	Arunachal Pradesh	21	Uttaranchal	60	Maharashtra	90	Tamil Nadu
10	West Bengal	29	Delhi	67	Daman & Diu	96	Kerala
14	Nagaland	30	Punjab	68	Goa	99	Pondicherry
15	Manipur	34	Haryana	69	Dadra & Nagar Haveli		